

We believe that, everyone deserves a decent place to live. Habitat for Humanity partners with people in our community, and all over the world, to help build or improve a place to call home. Habitat offers individuals in the community the ability to achieve the strength, stability and independence they need to build a better life for themselves and for their families. **We respect** and appreciate the diversity of our employees, our partner families and homeowners and the communities we serve. **We are driven** to serve as a voice for people in need of decent housing by working to change laws and shape policies that affect access to housing. **We challenge** ourselves and our volunteers to build homes, communities, and hope. **We champion** our employee strengths, guide their development, and invest in their long-term success. **We hire** optimistic, results-oriented, curious, innovative, and adaptable people with the desire to help our families and one another succeed.

Habitat for Humanity of Summit County was organized as an affiliate of Habitat for Humanity International in 1986. We have been building homes for families in Summit County for over 30 years. To date we have built over 200 homes and housed more than 300 adults and 500 children.

Culture Statement: At Habitat for Humanity of Summit County, our hardworking team members always display the highest level of respect, integrity and dedication. Our competent, reliable and friendly staff ensure the success of our affiliate.

[ReStore Cashier & Customer Service Representative](#)

Position Purpose:

The Cashier/Customer Service Representative is responsible for the processing and accepting payments for ReStore merchandise. This position provides a first impression of the ReStore to customers as they enter the store. S/he helps in supervising volunteers and community service workers, ensuring compliance with sign in/out procedures and all necessary paperwork is completed. When there are no customers checking out their purchase, the Cashier/Customer Service Representative will be responsible to dust, clean, sweep, empty trash, straighten isles and general cleanliness of the ReStore sales floor. It is important that the Cashier/Customer Service Representative maintain eye contact of the cash register at all times to ensure safety as well as customers are assisted in an efficient time frame.

What you need:

- High School diploma or equivalent; college degree a plus
- 1 – 2 years minimum demonstrated job-related experience, preferably in retail sales management;
- Bondable, should the board of trustees request that license
- Effective communication skills, both written and verbal
- Ability to provide direction to HFHSC staff and volunteers in a positive, affirming manner
- Ability to spend majority of the day standing or moving about the store

Hiring Requirements:

- Valid In-State Driver's License, ability to successfully pass a drug screen and background check.

You demonstrate these behaviors:

- Strong Interpersonal and communication skills with other departments, sponsors, volunteers, and partner families
- Ability to effectively represent Habitat for Humanity to the public
- Commitment to the Habitat mission, values and ethics
- Consistently and professionally interact with individuals from varied background
- Ability to create, adjust and maintain working calendars and schedules

What will YOU Build?





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- Possess strong problem solving skills, the ability to work in a fast paced environment, and the ability to multi-task
- Ability to travel occasionally
- Proficient with computers and software

What you'll get:

- Paid Time Off
- Simple IRA, with up to a 3% match
- Medical, Dental and Vision Insurance options
- Potential yearly bonus based off quarterly performance objectives
- Hourly Rate \$12.00 - \$17.00

What will *YOU* Build?

