



Job Site Volunteer Policy

We welcome volunteers to the job site and require that all volunteers adhere to the following policy.

Safety is the most important aspect of the volunteer work day. It is our job to keep our volunteers safe and strive for a productive work day with the construction tasks to be completed.

Rules – in order to be safe, our rules for volunteering on the job site are as follows and your cooperation is greatly appreciated:

1. All job site volunteers must arrive between 8:30 and 8:45 am on the scheduled work day. A safety meeting will be held at 9:00 am and all volunteers must attend. No “mid day” arrivals are permitted.
2. All job site volunteer groups must be NO MORE THAN 7 adults age 18 and over. If there are too many in a group on a work day our site supervisor in charge has the right to ask volunteers to please contact the office to schedule a different work day. This number is to ensure safety and construction tasks are completed appropriately.
3. All volunteers must sign an unaltered Waiver of Liability form and turn it in at the beginning of the work day to the site supervisor in charge. Waiver forms are required on a yearly basis so if you are a repeat volunteer in a different calendar year, you will be asked to sign a new form. If you refuse to sign the waiver form you will NOT be permitted to volunteer with Habitat for Humanity of Summit County.
4. All volunteers must view the Habitat safety video before working on a job site. It can be viewed from our website at www.hfhsummitcounty.org.
5. All volunteers must sign in on the job site log with their name, printed legibly, time in and time out. If you have an affiliation with a group or are a volunteer on behalf of a partner family please note that in the log.
6. Volunteers may bring hand tools only to the job site i.e. hammer, measuring tape, utility knife and a personal tool belt to hold nails and gloves. This is not required, simply suggested. Habitat for Humanity of Summit County will provide all the tools and materials needed including gloves, goggles, and hard hats for the work day. HFHSC is not responsible for the use or failure of personal tools nor for damage to any tool that is brought on site.
7. All volunteers must be dressed appropriately for construction work including closed toe shoes, (steel toed preferred) pants (shorts are fine in the summer) and t-shirts. Hair must be out of the way of the eyes and jewelry should not be worn. We prefer that volunteers wear work boots but tennis shoes are fine.
8. We encourage groups to carpool to the jobsite as parking is sometimes limited. Only Habitat for Humanity work vehicles may be parked on the actual site and in the property driveway. HFHSC is not responsible for damage to any personal property, including but not limited to hand tools brought by the volunteer or the volunteer automobile.

Again, we are thankful for our volunteers and we celebrate with you that you are providing a day of service to help our families become homeowners of simple, decent, affordable homes. We appreciate your cooperation to our volunteer policy. If you have questions, please direct them to our President & CEO at 330-745-7734 x 203.